

List, Erin

From: Ekas-Beam, Dawn
Sent: Friday, September 23, 2022 7:24 AM
To: List, Erin
Subject: RE: WLA title changes

Good morning, Erin.

Actually, there is only one course at this time to update. Currently the course is titled WLA - Sepsis for Physicians and APPs, I would like to have it changed to WLA – Sepsis for Adults.
Thanks for doing this. All of our courses were named differently in WLA, CME, and Learning and very difficult for anyone to understand...including myself. WLA is moving to a new Platform on October 1 and we are adjusting course names so they all are the same.

I appreciate your help in updating this course.
Thank you!
Dawn

From: List, Erin <listel@upmc.edu>
Sent: Wednesday, September 21, 2022 1:34 PM
To: Ekas-Beam, Dawn <EkasDM@upmc.edu>
Cc: Sheehan, Lisa <lakatoshlr@upmc.edu>
Subject: RE: WLA title changes

Hi Dawn,
I just received permission from Mindy to just change the title of the courses and extend the time on them if you are seeking to have them renewed.

Just give me the old name, new name and if you have it the course numbers and/or credit value and I'll go ahead and make the changes and let you know when this has been accomplished.

Regards,
Erin.

From: Ekas-Beam, Dawn <EkasDM@upmc.edu>
Sent: Tuesday, September 20, 2022 10:09 AM
To: List, Erin <listel@upmc.edu>
Cc: Sheehan, Lisa <lakatoshlr@upmc.edu>
Subject: RE: WLA title changes

Hi, Erin.

I'm following up to see if you received an answer to my question about changing the titles of a few courses and what the process would be. We hoped to take care of this before our transfer to our new platform on October 1st.
Again, the content won't change; just shorten the titles.

Please let me know.
Thank you!
Dawn

From: List, Erin <listel@upmc.edu>
Sent: Thursday, September 1, 2022 8:07 AM
To: Ekas-Beam, Dawn <EkasDM@upmc.edu>
Subject: RE: WLA title changes

Hi Dawn,

I have to check with our Director on how she wishes to handle this matter. Changing the title of the course will create a lot of confusion for those who have already received certificates and have been tracking their credit transcripts, which could potentially create a lot of work for our Help Desk.

I will let you know when I have an answer.

Regards,
Erin.

From: Ekas-Beam, Dawn <EkasDM@upmc.edu>
Sent: Thursday, September 1, 2022 8:00 AM
To: List, Erin <listel@upmc.edu>
Subject: RE: WLA title changes

Good morning, Erin.

Thank you for taking care of this.

The WLA site is going to be moving to a different platform. At that time, some of our course titles will be changing slightly. For example, our Resident courses have "Part of the" at the end of the titles that will be removed. The content stays the same. I do have the access level to be able to edit the titles in Ethos but didn't want to do that without asking you first. Is this something you would want me to make the edits or would you prefer I send you all the ones that will need to be updated? I'm happy doing it when the time comes, but if this will mess up your tracking or certificates, then I understand if you need to do it.

Please let me know.
Thank you!
Dawn

From: List, Erin <listel@upmc.edu>
Sent: Wednesday, August 31, 2022 11:48 AM
To: Ekas-Beam, Dawn <EkasDM@upmc.edu>
Subject: RE: WLA title changes

Hi Dawn,

Thanks for letting me know. It's not a big deal since no credits/certificates were issued for this course. I was able to go in and change course #EM_88097:

- From: WLA- Important Programs for UPMC Discharge Plan Managers
- To be: WLA- Introduction to UPMC Health Plan Programs and Resources for Discharge Planners.

Please let me know if you need anything else from me.

Regards,

Erin.

From: Ekas-Beam, Dawn <EkasDM@upmc.edu>

Sent: Wednesday, August 31, 2022 10:16 AM

To: List, Erin <listel@upmc.edu>

Subject: WLA title changes

Hi, Erin.

I have come across a WLA course that is titled "Introduction to UPMC Health Plan Programs and Resources for Discharge Planners" in the WLA system and was submitted as "Important Programs for UPMC Discharge Plan Managers" on the CEU application. The title change was made after the CEU application was submitted. I'm reaching out to you for guidance on how I need to handle this. Can I go into Ethos and update the title or do we need to update the application with the correct title and resubmit? Will this affect the dates of approval? I ask that because people completed the module last month and I want to be sure they get their CEUs. I didn't upload them because I couldn't find the course in Ethos. That is how I came about finding out the title changed after the application was submitted.

Thank you.

Dawn