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**NORTHWESTERN MEDICINE**

**MEDICAL STAFF LEADERSHIP**

**October 13, 2023**

**Presenter: Susan Lapenta**

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| **Time** | **Topic** |
| **8:00 to 8:30 am** | **Check in & Breakfast** |
| **8:30 to 9:15 am** | **Medical Staff Bylaws: Best Friend or Worst Enemy?**   * Do you think all medical staff bylaws are the same? Think again! * Bylaws should anticipate difficult situations leaders are likely to face and provide guidance |
| **9:15 to 10:00 am** | **Peer Review Protection**   * Requirements for immunity under the Health Care Quality Improvement Act * State peer review statute * Other protections (release language in bylaws and application forms) * Director’s and Officer’s Insurance * Indemnification Policy |
| **10:00 to 10:15 am** | **Break** |
| **10:15 to 11:15 am** | **The Art of the Collegial Meeting**  **Case Study – Conducting a Collegial Meeting**   * Planning and implementing an effective collegial meeting * Making sure you don’t get thrown off-track * when the practitioner does not show up * when the practitioner brings a lawyer to the meeting * when the practitioner starts recording the meeting on her iPhone |
| **11:15 to 12:15 pm** | **Working Lunch** |
| **12:15 to 1:00 pm** | **Dealing with Behavior that Undermines a Culture of Safety**   * Classic characteristics of disruptive conduct * Behaviors that undermine a culture of safety * Best practices in dealing with disruptive behavior |
| **1:00 to 1:45 pm** | **Practitioner Health**   * Know the warning signs of impairment * Options to address the late-career practitioner * Key elements of Practitioner Health Policy |
| **1:45 to 2:15 pm** | **Precautionary Suspension: A Life-Defining Event**   * Lessons Learned from Battles Lost * Process matters and more process is better than less |
| **2:15 pm Program Concludes** | |