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| --- | --- |
| **Committee Name:** | Committee Name |
| **Date:** | Date |
| **Time:** | Time |
| **Facilitator:** | Name(s) |
| **Topic:** | Topic |

# COMMITTEE AGENDA

# Agenda Items

|  |  |
| --- | --- |
| Start Time – End Time | [Agenda item description] |
| Start – End | [To replace placeholder text, just select it and start typing. Don’t include space to the right or left of the characters in your selection.] |
| Start – End | [Apply any text formatting you see in this template with just a click from the Home tab, in the Styles group.] |
| Start – End | [To add a new row at the end of this table, just click into the last cell in the last row and then press Tab.] |
| Start – End | [To add or delete rows or columns anywhere in a table, click in an adjacent row or column and then, on the Table Tools Layout tab of the ribbon, click an Insert or Delete option.] |

## Additional information

Add additional instructions or comments here.