

Gaps, Needs and Objectives Worksheet

PLEASE READ: The following guidance outlines the expectations for interprofessional continuing education (IPCE) that is designed by and for the healthcare team (multiple types of credit). If only one type of credit is requested, then the criteria would be fulfilled by considering the single profession or target audience.

As part of the application process, you will be expected to answer the following questions.

Describe the practice gap(s): what the healthcare team (and/or individuals as members of the healthcare team) are NOT doing compared to what they should/could be doing. Said differently, the problem(s) to be addressed by the activity.



How did you identify the practice gap(s) (check all that apply)?

- Prior surveys and/or knowledge assessments
- Quality and/or patient satisfaction data
- Newly available diagnostics and therapeutics
- Institutional strategic priorities
- Input from staff/team/managers/colleagues
- Relevant regulations/policies, describe:
- Literature compared to current practice, provide source(s):
- Other, Please describe:

Now that you have identified the practice gap(s), we need to know why these gaps exist? Said differently, why is there a problem? What are the causes of the practice gap(s):

- Knowledge e.g., doesn't know
- Skills/Strategy (Competence) e.g., doesn't now how
- Performance e.g., doesn't do in practice

Provide learning objectives: written in terms of what the participants are expected to be able to do(competence) or what they will do in the practice (performance) because of participation in the activity. \

Examples of action verbs for competence-based objectives: Describe, explain, analyze, define, recognize, distinguish, differentiate, compare, identify

Examples of action verbs for performance-based objectives: Implement, apply, use, design, evaluate